



SAFETY TALK

Job site housekeeping

Housekeeping and organization are persistent issues on construction sites. Poor housekeeping contributes to a number of injuries due to slips, trips and falls, etc.

Explain dangers

Common work-zone hazards can include:

- Cluttered walkways and work areas
- Cluttered and disorganized job boxes and trailers
- Unsecured, loose or light material
- Nails or splinters sticking out of surfaces
- Poor lighting

- Clean up spills such as oil and grease immediately
- Ensure job boxes and trailers are organized and tools and equipment are stored properly
- Keep areas around fire extinguishers and first aid kits clear
- Run extension cords and air hoses to the side of walk paths
- Ensure adequate lighting
- Remove or clinch nails in old lumber
- Secure any loose or light material

Identify controls

- Inspect the work area daily
- Remove waste bins and debris from aisles, walkways

Demonstrate

- Review housekeeping problems unique to your work crew
- Discuss housekeeping problems in various areas of the site

Print and review this talk with your staff, sign off and file for COR™ / SECOR audit purposes.

Date: _____

Supervisor: _____

Performed by: _____

Location: _____

Concerns:

Corrective Actions:

Employee Name:

Employee Signature:

